CHECKLIST FOR THE PASSPORT PHOTOGRAPH
Please check the passport photo with the help of the sample photos and the following criteria:

- **FORMAT**
  1. Size of the photograph: 35 x 45 mm?
  2. Size of the face: 32 - 36 mm from chin to hairline?

- **HEAD POSITION AND FACIAL EXPRESSION**
  3. Straight position of the head (not at an angle, turned or tilted)
  4. Is the nose on the marked central line?
  5. Full-frontal image?
  6. Neutral face expression?
  7. Closed lips?

- **EYES AND LINE OF SIGHT**
  8. Are the eyes at the same height within the marked area?
  9. Are the eyes open and clearly visible?

- **FOCUS AND CONTRAST**
  10. Is the photo focused and rich in contrast?

- **ILLUMINATION**
  11. Is the photo evenly illuminated (no shadows)?

- **BACKGROUND**
  12. One-colour background?

- **PHOTO QUALITY**
  13. Natural skin tones?
  14. No creases or impurities?

- **PRESCRIPTION GLASSES**
  15. Are the eyes visible and not covered?

**PLEASE NOTE:**
Only if you answer all questions with “YES” can the photo be used for biometric purposes.

**NOTE:**
Given their young age, there may be deviations from items 3/4/6/7/8/9 for babies and toddlers.